

Report form for suspected compliance violation



Date: _____

With this form, you can report information on possible compliance violations.

Confidentiality in the handling of the data provided is expressly assured. The confidential and discreet handling of the report is ensured by the Internal Auditing department.

Last name

First name

Contact in case of questions:

E-mail Phone Other

The information about a potential compliance violation relates to the following company or its employees:

- ARBURG GmbH + Co KG
- Affiliated company of ARBURG GmbH + Co KG (e.g. ARBURG subsidiary)
- Direct / indirect business partner (e.g. customer, supplier, external service provider)

Please describe the suspected case of compliance violation in as much detail as possible in the text field below.

The information may include, among others, the following points:

- *Concerned organisational unit at ARBURG*
- *Regulation / law with which the behaviour conflicts*
- *Country of incident*
- *Date / time of incident*
- *Consequences / damage potential*

Please send this form to the following e-mail address compliance@arburg.com or submit it in paper form to the Internal Auditing department at ARBURG (Arthur-Hehl-Strasse, 72290 Lossburg). The issue described will then be examined and it will be assessed whether or not there has been a compliance violation.

You will soon receive a confirmation of receipt of your report and you will be informed regarding the follow-up actions.